



Frequently asked questions for online test registration (Hong Kong and Macao)

Q: I forgot my password, what should I do?

A: You can contact our Customer Services during office hours to have your password reset and sent to you via email.

Tel: +852 2851 3822 (HK)/+853 6261 6000 (Macau)

Email: info@TOEIC.com.hk

Q: I am using Internet Explorer 10 but I cannot register (select test or test date) for the test, why? What should I do?

A: Our registration page is designed to support different versions of Internet Explorer. Make sure you click the **Compatibility Mode button** which will correct the display problems.

Smart Education Co. Ltd.

The Official TOEIC_{*}, TOEFL_{*} ITP & TOEFL_{*} Junior_™ Tests Representative in Hong Kong and Macao

Address: Unit E, 11/F, Ford Glory Plaza, 37-39 Wing Hong Street, Cheung Sha Wan, Kowloon, Hong Kong

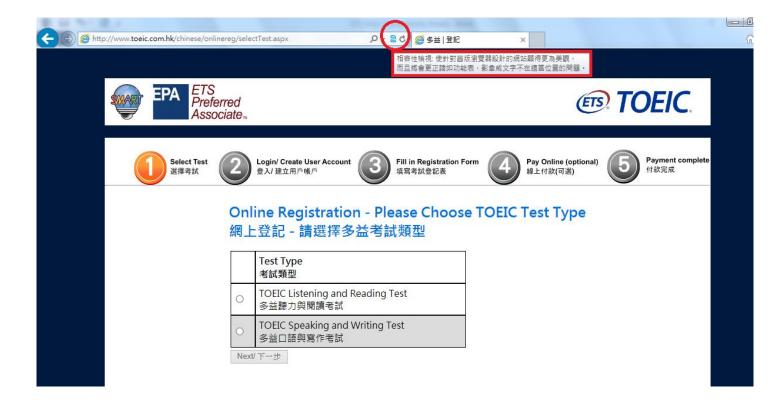
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Q: What kind of payment methods does the online registration system support?

A: You can choose online payment via Visa or PPS (registration for the test in Hong Kong only). Alternatively, you can complete the registration online, then send us a cheque or do bank transfer. You need to email us the bank transfer receipt for our records.

Q: I clicked "Pay by Visa" and was directed to "Verified by Visa" page. What is "Verified by Visa"? Why do I need that?

A: After clicking "Pay by Visa", you may reach the following page.

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"Verified by Visa" is a new way to add safety when you buy online. Adding a password to your existing Visa card, "Verified by Visa" ensures that only you can use your Visa card online.

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Please visit Visa's website below to activate your Visa card or check with your card issuers for details. You need to contact the card issuing bank directly if you forgot your Verified by Visa password.

http://www.visa.com.hk/en HK/personal/security/onlineshopping.shtml

Q: Will I receive an email confirmation on the registration?

A: Yes, you will receive an email confirmation.

If you did not receive one, please contact our Customer Services during office hours:

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Email: <u>info@TOEIC.com.hk</u>

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Q: Where can I look up the test schedule in Hong Kong and Macao?

A: You can visit our official websites for the test schedule:

TOEIC: www.TOEIC.com.hk

TOEFL Junior: www.TOEFLJunior.com.hk

TOEFL ITP: www.TOEFLITP.com.hk

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